

A meeting of the **CORPORATE GOVERNANCE COMMITTEE** will be held as a **CIVIC SUITE (LANCASTER/STIRLING ROOMS), PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, CAMBS, PE29 3TN** on **WEDNESDAY, 24 JANUARY 2024 at 7:00 PM** and you are requested to attend for the transaction of the following business:-

AGENDA

APOLOGIES

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Contact Officer:

1. MINUTES (Pages 5 - 8)

To approve as a correct record the Minutes of the meeting of the Committee held on 29th November 2023.

Contact Officer: Democratic Services - (01480) 388169

2. MEMBERS' INTERESTS

To receive from Members declarations as to disclosable pecuniary, other registerable and non-registerable interests in relation to any Agenda item. See Notes below.

Contact Officer: Democratic Services - (01480) 388169

3. LEAD AND DEPUTY INDEPENDENT PERSONS (Pages 9 - 12)

To recommend to Council the appointment of Lead and Deputy Independent Persons as required by the Localism Act 2011.

Contact Officer: L Jablonska - (01480) 388004

4. OUTCOME OF POLLING DISTRICTS AND POLLING PLACES REVIEW 2023
(Pages 13 - 30)

To receive a report from the Elections and Democratic Services Manager on the Polling Districts and Polling Places Review Consultation Outcome.

Contact Officer: L Jablonska - (01480) 388004

5. DISPOSALS & ACQUISITIONS POLICY: LAND AND PROPERTY - UPDATE ON THRESHOLDS (Pages 31 - 34)

To update members on the Disposals & Acquisitions Policy.

Contact Officer: K Sutton - (01480) 387072

6. RISK REGISTER (Pages 35 - 48)

To receive a report from the Director of Finance and Corporate Resources on the Councils Risk Register.

Contact Officer: Karen Sutton - 01480 387072

7. IMPLEMENTATION OF AUDIT ACTIONS (Pages 49 - 60)

To receive a report on the Implementation of Audit Actions

Contact Officer: Deborah Moss - 01480 388475

8. DELEGATED AUTHORITY TO AMEND THE INTERNAL AUDIT PLAN AND PROPOSED AMENDMENTS TO THE PLAN. (Pages 61 - 64)

To receive a report on the delegation of authority to amend the Internal Audit Plan and outlining the proposed amendments to the plan.

Contact Officer: Deborah Moss - 01480 388475

9. COMMITTEE EFFECTIVENESS SELF-ASSESSMENT, IMPROVEMENT ACTION PLAN, AND AREAS FOR KNOWLEDGE BUILDING - (TO FOLLOW)

Members are asked to consider in advance of the meeting areas of Council activity that they would like a greater understanding of.

Contact Officer: K Sutton - (01480) 387072

10. CORPORATE GOVERNANCE COMMITTEE PROGRESS REPORT (Pages 65 - 68)

To receive the Corporate Governance Committee Progress Report.

Contact Officer: Democratic Services - (01480) 388169

Dated this 31 day of January 2024

Michelle Sacks

Chief Executive and Head of Paid Service

Disclosable Pecuniary Interests and Non-Statutory Disclosable Interests

Further information on [Disclosable Pecuniary Interests and Non - Statutory Disclosable Interests is available in the Council's Constitution](#)

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Arrangements for these activities should operate in accordance with [guidelines](#) agreed by the Council.

Please contact Democratic Services, Tel: (01480) 388169 / email: Democratic.Services@huntingdonshire.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Agenda and enclosures can be viewed on the [District Council's website](#).